

**Los Angeles Unified School District ✦ Division of Adult and Career Education  
Programs for Adults with Disabilities**

**LOS ANGELES COMMUNITY ADULT SCHOOL**

**TEACHER:** Kevin Termunde **BRANCH SITE:** Lanterman Regional Center

**SUBJECT:** Computer Education/Adaptive **QUARTER:** Spring 2005

**LESSON PLAN**

<b>DATE</b>	<b>GOAL/OBJECTIVES</b>	<b>ACTIVITIES</b>	<b>ESLR</b>
TUESDAY 04-26-05 (Essential Skills)	Students will develop computer input skills: Mouse - locate object, point, click, double-click, drag, drop Keyboard - locate letter/number key, press key, release key	<u>9:00-10:00</u> Review lesson from previous week (Essential Skills, 6-10) <u>10:00-11:00</u> Utilize handouts and instructional monitor to demonstrate <i>Calculator, Notepad and Paint</i> <u>11:15-12:15</u> Provide practice time and independent skills opportunities	Develop Life-Long Skills (Personal) Identified goal as expressed by students is to learn to use a computer for home enjoyment
WEDNESDAY 04-27-05 (Essential and Intermediate Skills)	Students will develop computer typing skills: Open tutorial, log in, identify home row keys, demonstrate hand position and finger usage	<u>5:00-6:00</u> Review lesson from previous week ( <i>Microsoft Word</i> ) <u>6:00-7:00</u> Utilize handouts and instructional monitor to demonstrate <i>MicroType Pro</i> typing tutorial <u>7:15-8:15</u> Provide practice time and independent skills opportunities	Develop Life-Long Skills (Career) Identified goal as expressed by students is to learn to use a computer at the work place
THURSDAY 04-28-05 (Intermediate Skills)	Students will develop computer e-mail skills: Create Contact list with a minimum of 5 entries; e-mail two people using Contacts list	<u>9:00-10:00</u> Review lesson from previous week (Send/Receive e-mail) <u>10:00-11:00</u> Utilize handouts and instructional monitor to demonstrate creating Contacts list; add addresses <u>11:15-12:15</u> Provide practice time and independent skills opportunities	Develop Communication Abilities (Functional) Identified goal as expressed by students is to learn to use a computer for The Internet

